| Sr.No | Question | Option A | Option B | Option C | Option D | Provisional Ans. |
|---|---|---|---|---|---|---|
| 1 | 1 YB (yotta byte) = _____ | 1024 ZB | 512 TB | 1024 MB | NONE OF ABOVE | A |
| 2 | 1 Yotta Byte = 1024 _____ | Peta Byte | Exa Byte | Zetta Byte | None of Above | C |
| 3 | 1 Zetta Byte = 1024 _____ | Peta Byte | Exa Byte | Zetta Byte | None of Above | B |
| 4 | 1024 Exa Byte = 1 ____ | Tera Byte | Zetta Byte | Exa Byte | None of Above | B |
| 5 | 1024 GB = _____ | 1 PB | 1 ZB | 1 YB | 1 TB | D |
| 6 | Ctrl+____ is used for Double Line Spacing | 2 | 3 | 4 | 5 | A |
| 7 | Ctrl+____ with an arrow key used for to select a block of text | SHIFT | delete | undo | redo | A |
| 8 | Ctrl+Y shortcut key is used to _____ | Cut | Undo | Redo | Paste | C |
| 9 | Data in _____ cable is transferred through light pulses. | Coaxial | Shieled Twisted Pair | Fiber Optic | Twisted Pair | C |
| 10 | Default file name of ms-word is _____ | Document | Book | Presentation | Database | A |
| 11 | From the following functions --------- is a Logical function. | AND | OR | NOT | All of these | B |
| 12 | From the following functions ............. is from Lookup category. | AND | OR | NOT | Match | D |
| 13 | From the following functions, _____ is not from Lookup category. | AND | VLookup | Hlookup | Match | A |
| 14 | Given the syntax of the Lookup Function ............ is the column where the Lookup Value given is found. | Lookup Value | Lookup Vector | Column Index | True / False | B |
| 15 | How many default sheet spreadsheet application? | 3 | 2 | 4 | 1 | A |
| 16 | If you make the changes in _____ the changes apply to whole presentation. | Slide Show | Slide sorter | Slide Master | None of these | C |

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|---|---|---|---|---|---|---|
| 17 | If you select Insert >> Picture >> File | You can insert pictures and clipart | You can insert clipart only | you can insert pictures only | None of above | C |
| 18 | If you want to set transition effect to all the slides which of the following views is _____ | Slide sorter view | Notes page view | outline view | Slide view | A |
| 19 | In .................... view all slides are displayed in small size like thumbnails. | Slide Show | Slide Sorter | Normal | Notes Pages | B |
| 20 | In _____ you can view the presentation with Transition and Animation effects. | Outline | Slide Show | Note Page | Slide Sorter | B |
| 21 | A domain name ending with ".mil" is _____ | A military website | A commercial site | A network site | An organization | A |
| 22 | A domain name ending with ".net" is _____ | A government Site | A commercial site | A network site | An organization | C |
| 23 | A File download means moves a copy of file on local host to remote host. | TRUE | FALSE | | | B |
| 24 | A file having .png extension represents _____file. | Audio | Video | Image | MS-Word | C |
| 25 | A letter of memo sent to a person or group on the internet__ | Gmail | Hotmail | Yahoo mail | All of above | D |